



Project Compliance Specialist (36h)

Head Office: Arnhem, the Netherlands

About Agriterra

Agriterra is the world's leading not-for-profit agri-agency from-and-for agricultural cooperatives and farmer organisations. Our mission is to strengthen organised farmers in developing and emerging countries, given the importance of effectively organised farmers to sustainably address food security, economic development, climate adaptation and mitigation. We are financed and work via donor granted projects and programmes. These long-lasting strategic partnerships with a variety of donors are key for us in our day-to-day work. For more information, visit our website www.agriterra.org.

About the job

We are looking for a passionate, organised, and analytical person to join us as a Project Compliance Specialist. In this role, you will ensure that Agriterra's execution of externally funded projects comply with its outside donor, regulatory, and legal requirements, as well as Agriterra's internal standard policies and procedures.

As an integral part of the Planning, Monitoring, Evaluation, and Learning (PMEL) team, you will play a crucial role in improving the quality of Agriterra's project execution with a strong focus on compliance. You will work closely with management and staff to identify and manage compliance risks, ensuring that all projects meet the highest standards.

Tasks and Responsibilities

- Monitor compliance with donor regulations throughout the award, implementation, and phase-out phases of Agriterra's project portfolio.
- Identify and assess compliance risks within the project portfolio.
- Advise Agriterra's management on necessary improvements in the project execution to ensure full compliance with applicable rules and regulations.
- Synthesise project compliance issues from external evaluations and audits.
- Promote organisational learning and strengthening based on these findings.
- Coordinate the legal review of project contracts during the award phase or amendment of projects.
- Identify exceptional contractual risks and/or obligations.
- Analyse to what extent the donor requirements are aligned with Agriterra's standard policies and procedures.
- Ensure Agriterra's policy framework is kept up-to-date and meets our donor, legal, and quality requirements.

What do you offer?

- Bachelor's degree in business administration, international management, economics or law.
- Min. 3 years of relevant experience with project management of institutional donor-funded projects.
- Thorough understanding of donor regulations and requirements.
- Good knowledge and understanding of the internal procedures, systems and applications and their alignment with external requirements.
- Strong analytical and conceptual thinking skills; able to understand complex issues and translate them into simple, workable actions and plans.



- Fluent in Dutch and English (speaking and writing)
- French would be considered as an extra asset.

What do we offer?

- An international, ambitious, and impact-oriented work environment, great colleagues, flexibility, and a blended office with remote working.
- Developmental opportunities, including an educational fund.
- Salary between EUR 3.656 and 5.483 (based on your experience), end-of-year bonus, contribution to commuting expenses, and a holiday allowance.

Interested?

Are you interested in this position, and you fit the profile? Apply with a cover letter and curriculum vitae by sending an e-mail to vacancy@agriterra.org to the attention of the COO, Ronnie Hahné, with reference code AG0524.

We can only consider applications from EU citizens or candidates who have a valid work permit to work in the Netherlands.